



School District No. 46 (Sunshine Coast)

Administrative Regulations

FACILITIES

3800

TRANSPORTATION

A. Entitlement/Eligibility

1. Walk Limits:

Parents/guardians are responsible for getting their children to and from school. The board assists parents with this responsibility provided the student qualifies for transportation under the Board's Administrative Regulations.

Students residing in the Sunshine Coast School Board's jurisdiction, who are enrolled in a school within their designated catchment area (home school) are eligible for bus transportation as long as they reside at greater than the following distances from that school:

- (a) Elementary Grades K-7: 2.0 km
- (b) Secondary Grades 8-12: 3.2 km

Parents/guardians are responsible for transportation of such students to and from the appropriate school bus pick-up location.

Parents/guardians are responsible for the safety and supervision of their children prior to pick-up by the bus and immediately after leaving the bus on their return trip home. Parents/guardians shall ensure the children are at the proper pick-up location five minutes prior to scheduled pick-up.

Transportation for students residing within the above noted walk limits is the responsibility of the parent/guardians.

2. Empty seat/Courtesy riders:

When routes have been established and there are available seats on the bus, students not meeting the eligibility requirements to ride the bus may make application to their school principal for use of an available seat on the appropriate bus serving their residential area and school of attendance. However, if a seat is granted, any such permission may be withdrawn at any time and should not be considered to constitute a precedent or establish a right. Preference will be given to the youngest students for whom applications have

Page 1 of 4

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School District No. 46 (Sunshine Coast)

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TRANSPORTATION (continued)

been received, living furthest from the school. Assignments of these ineligible students to available seats will be finalized at the discretion of the school district office in conjunction with the school bus operator.

3. Cross Boundary Transportation:

The School Board does not provide transportation for students attending schools other than their designated home school.

4. Transportation Assistance:

Transportation assistance may be provided where bus transportation is not practical and students are outside the walk limits.

5. Special Transportation:

Transportation requirements for special needs students shall be dealt with on an individual basis. In special cases of ill health, the Secretary-Treasurer may waive the walk limits.

6. Summer School:

Transportation for students attending summer school shall be the responsibility of the parents/guardians.

7. Ferry Transportation:

Transportation assistance is not provided to students who rely on the ferry service, as this service is free to students using the ferry to get to and from school.

Page 2 or 4

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TRANSPORTATION (continued)

B. Curricular and Extracurricular

1. Principals shall allocate funds in the annual operating budget of their schools for curricular and extracurricular activities.
2. Principals shall make transportation arrangements for curricular and extracurricular trips directly with the bus company.
3. For curricular and extracurricular trips, the preferred modes of transportation are: first, school buses; second, buses operated by transit companies; third, vehicles rented from a commercial operator; fourth, privately owned vehicles.
4. Drivers of vehicles must provide assurance to the principal that vehicles meet highway safety requirements.
5. In vehicles other than school buses which are not equipped with seat belts, only as many passengers as there are available seat belts shall be transported, and seat belts shall be worn at all times when the vehicle is operated.
6. Children under the age of thirteen should not be transported in the front passenger seat of a vehicle equipped with an air bag.
7. Smoking in vehicles transporting students is not permitted.
8. The principal shall determine that each driver has a valid driver's license.
9. The principal shall determine that each vehicle is insured for a minimum third party liability of \$1,000,000.
10. If the vehicle is to be used for school activities in excess of 1,600 kms, the insurer shall be notified. If required by the insurer, the vehicle shall be rated and insured for business use.

Page 3 of 4

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11. Schools shall not borrow a vehicle to be driven by anyone else but the owner, because in the event of an accident, there are costs for deductible and lost safe driver discounts which the owner may seek to recover from the school or the district.
12. Students being transported in private vehicles will use car seats when they have been provided for use by a parent/guardian.

Page 4 of 4

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