

Use of Equipment and Furnishings

Equipment and furnishings requests shall be clearly specified in any rental application. Additional charges may incur if help with set up is required.

Non-expendable equipment or furniture shall be supplied at no charge. Equipment shall be returned to storage after the activity.

Expendable sports equipment such as, but not limited to, balls and bats, shall not be loaned to rental groups.

Computer labs and projection machines are not available for booking.

For more information, see Regulation 3550 - Rental of School Facilities, available online at: <http://www.sd46.bc.ca/index.php/regulation/3000-facilities>

Use of School Playing Fields

If school facilities are required in conjunction with activity on the grounds, a separate application shall be made to central booking.

The district reserves the right to cancel any booking if, in the opinion of the principal or Manager of Facilities and Transportation, weather conditions have rendered a field liable to damage by use at the scheduled time.

For more information see Regulation 3900 - Use of School Playing Fields, available online at: <http://www.sd46.bc.ca/index.php/regulation/3000-facilities>

Facility Booking Procedures:

**Contact Central Booking at
604-886-4480
for all bookings,
including field use.**

Please note, we require five working days' notice for the following bookings:

- rooms,
- fields,
- gymnasiums,
- theatre seating.

We require 10 working days' notice for the following:

- rooms with equipment,
- theatre.

Visit us on the web at:
www.sd46.bc.ca

School District No. 46 (Sunshine Coast)
494 South Fletcher Road, PO Box 220,
Gibsons, BC, V0N 1V0

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School District No. 46
(Sunshine Coast)

Facility Rentals





The Board of Education of School District No. 46 (Sunshine Coast) welcomes and encourages the use of school facilities by responsible community organizations and groups when not required for school purposes, in support of growth in community spirit, learning and health.

Facility Rentals

To book or for more information:

Phone: 604-886-4480

Toll free: 1-877-886-8811

Hours of Availability

Elementary school facilities are available to rent after 5:00 pm* and most secondary school facilities are available after 6:00 pm during the school week**.

All facilities are available to rent on weekends upon request.

School facilities are not available during the day of any scheduled school holiday, any non-instructional day, or during exam weeks.

**Roberts Creek Elementary Community Use room is available to rent during school hours.*

***Elphinstone Secondary gym is available for rent after 8:00 pm and Chatelech Secondary gym is available after 9:00 pm.*

Fees and Rates

All user groups are required to pay the following charges at the same time the application for booking is made:

- The facility booking fee for each application (including field bookings).
- The facility rental rate as listed in the chart to the right.
- Any additional custodial cost***.

When multiple bookings are being made, the user will only be charged one booking fee.

Rental rates listed are for weekday use.

For weekend use, there is an additional charge for custodial services of \$25 per hour – four hours minimum***.

****Roberts Creek Elementary Community Use room and Gymnasium are available for rent **without** additional custodial costs on Saturdays only, effective September 2013.*

Fees and Rental Rates

User Category: (see below for details)	3	4
Booking Fee (Single or multiple)	\$15	\$20
Rental Rates: (hourly unless otherwise indicated)		
Classrooms	\$8	\$15
Community Use Rooms	\$8	\$15
Kitchens	\$8	\$11
Cafeterias	\$11	\$17
Elphinstone Courtyard	\$15	\$30
Chatelech Foyer	\$15	\$30
Gymnasiums:		
Madeira Park, Langdale, Sechelt	\$9	\$25
Cedar Grove, Davis Bay, Gibsons, Roberts Creek, West Sechelt, Kinnikinnick, Halfmoon Bay	\$12	\$27
Chatelech, Elphinstone, Pender Harbour	\$22	\$75
Shower Rooms/Change Rooms	\$15 /day	\$35 /day
Fields	\$10	\$25

Categorization of User Groups

(To be used for determining rental rates & priority)

Category 1. School groups. *Free of charge.*

Category 2. Youth groups where no admission is being charged, CUPE Local 801 meetings, SCTA meetings and groups comprised of district employees. *Facilities booking fee only.*

Category 3. Cultural, religious, educational and other non-profit groups, including service clubs, local governments, community schools.

Category 4. Entrepreneurial groups for private profit.