



**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

**COMMITTEE OF THE WHOLE  
AGENDA**

Tuesday, May 16, 2017 from 9:30 a.m. – 11:30 a.m.  
School Board Office – Gibsons, BC

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- 1) Trustee Evaluation Process
- 2) Intergovernmental Meeting
- 3) Communication plan (standing item)

## **Process to date**

- Board Review in June 2016. All trustees expressed dissatisfaction with current process
- January 2017 Chair Baxter asked Vice-Chair Pratt to interview each trustee regarding board evaluation and professional learning.
- January & February 2017 Interviews with trustees conducted by Vice-Chair Pratt.
- April 2017. Report brought to CoW Recommendation was for Vice-Chair Pratt to complete the interview process and determine three professional learning opportunities and three areas requiring additional attention

## **Professional Learning Suggestions**

- Collective Bargaining
  - 2002 vs 2017 Contract - Understand what the document says, not split hairs. What's the local context?
- Chairing Skills, discussion management, Roberts Rules
- Financial Document Reading

## **Areas for extra Attention**

- Succession planning – community outreach
- Staff/board relations.
- Informal get-together this summer or fall for trustees

**INTERGOVERNMENTAL MEETING  
AGENDA**

Tuesday, May 23<sup>rd</sup>, 2017 from 6:30-8:00 p.m.  
Gibsons Public Market – Gibsons, BC

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- 6:30 1. Welcome, overview, and introductions,
- 6:45 2. SCRCD - Highlights re: water initiatives and update on affordable housing
- 7:00 3. SD46 - Highlights of regional partnerships
- 7:15 4. Round table discussion on 4 key issues (participants choose table by topic)
- Topics: What are our goals, progress and timeline re:
- A. Moving to sustainable energy in our area of governance?
  - B. Water supply and conservation in our area of governance?
  - C. Waste management and reduction in our area of governance?
  - D. Access to affordable Housing in our area of governance?
- 7:40 Report on discussion and any highlights by groups
- 8:00 Adjourn

**DRAFT**  
**BOARD COMMUNICATION PLAN**

		AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY
<b>REGULAR BOARD MTG</b>	Strat Plan		N/A	Vision 1.g. Outdoor Education 2.d. Parent Communication	Mission 1.b. Reading 2.b. Reading Teachers 2.j. Sustainable Practices	Inclusion 1.i. Technology 2.e. Healty Staff 2.h. Safe / Healthy (Cultural)	Innovation 1.a. Early Learning
	Recurring		Summer Work Review DSL/Trustee Dinner BCSTA Provincial Council Motions	Student Trustee Appointment SSCFGS Submission		Board Elections BCSTA AGM & Prov Motions BCPSEA AGM Motions	Committee Appointments
	Financial		F/S Approval	Enrolment Report			
	Other						
<b>CLOSED BOARD</b>	Yearly						
	Other		Supt Evaluation Cmte Report				Supt Evaluation Cmte Report
<b>COMMITTEE OF THE WHOLE</b>	Strat Plan		Implementation Plan (Year 4)		2.h. Safe / Healthy (Cultural)		2.a. Prof dev 3.d. Gov's Visioning
	Recurring		SSCFGS Discussion Communication	External Committees Report Communication	Communication	School Growth Plans Communication	Draft School Calendar Review Communication
	Other		Partners in Learning Update	Truth and Reconciliation Report BCSTA Ab Ed Cmte Questions			
<b>EDUCATION COMMITTEE</b>	Strat Plan		1.g. Outdoor Education	1.b. Reading 2.b. Reading Teachers	1.i. Technology	1.a. Early Learning	1.d. SEL 3.b. Collaboration
	Recurring		Grad Exit Survey Curriculum Parent Engagement	MDI Curriculum Parent Engagement	Curriculum Parent Engagement	Curriculum Parent Engagement Reg 3050-Animals in Schools	Curriculum Parent Engagement Freshgrade Feedback Condom Reg (to be repealed)
	Other						
<b>OPERATIONS COMMITTEE</b>	Strat Plan			2.j. Sustainable Practices	2.e. Healty Staff		
	Recurring			Prelim. Budget Timelines	Budget		Enrolment Projections Amended Budget
	Other		Sponsorship Regulation	Regulation 4450 (Purchasing) Joint-Use Agreement			Prelim. Budget Discussion Transportation Review
<b>POLICY COMMITTEE</b>	Policies		Local Purchasing	Trustee Email (new) Whistleblower Policy (new)	Surplus Policy		
	Recurring		Appeals Bylaw Review				
	Other						
<b>OTHER</b>	Report to Community Trustee Audit Info Session	BCPSEA Symposium Supt Evaluation Cmte Partners in Learning Invitations	Partners in Learning - Selection Intergovernmental Meeting South Coast Branch Meeting	Partners in Learning	Supt Evaluation Cmte Partners in Learning - Review Learning Forward	School Visits BCPSEA AGM	
<b>CONSULTATIONS</b>				Preliminary Budget Consults.	Parent Engagement Consults.	Preliminary Budget Consults. Parent Engagement Consults.	

**DRAFT**  
**BOARD COMMUNICATION PLAN**

		FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
<b>REGULAR BOARD MTG</b>	Strat Plan	Collaboration 1.d. SEL 2.a. Prof dev 3.b. Collaboration 3.d. Gov's Visioning	Equity 1.c. Math 2.f. Leaders 3.c. Int'l students 2.h. Safe / Healthy (Ops)	Respect 1.e. Mental / Phys Health 3.g. Cap U & Post Secondary	Responsibility 1.f. Music 1.k. Grad 2.i. Facilities	1.h. Experiential Learning 1.j. indigenous learning 3.f. SIB/Squamish Nation 2.g. Celebrations	
	Recurring		School Calendar	BCSTA AGM Motions	Capital Plan Bylaw <b>District Report to Ministry</b>	<b>District Report to Ministry</b> Supt & Snr Staff Contract Rev.	
	Financial Other	Amended Annual Budget		School Allocation Rates	Budget Approval Trustee Electoral Areas	Budget Approval	
<b>CLOSED BOARD</b>	Yearly			PVP Contract Review <b>SCG Decision</b>	<b>Grievances Report</b>	<b>Grievances Report</b> <b>Property Update</b>	
	Other			Supt Evaluation Cmte Report			
<b>COMMITTEE OF THE WHOLE</b>	Strat Plan	3.c. Int'l students					
	Recurring						
	Other	Communication	Communication Election Engagement Cmte	Communication Trustee Evaluation Process TEA Variance	Communication	Communication	Review Public Sector Gov - Guide to Good Practice
<b>EDUCATION COMMITTEE</b>	Strat Plan	1.c. Math 2.f. Leaders	1.e. Mental / Phys Health 3.g. Cap U & Post Secondary	1.f. Music 1.k. Grad	1.h. Experiential Learning 1.j. indigenous learning 3.f. SIB/Squamish Nation		
	Recurring					Untargeted Charitable Dons. Curriculum Parent Engagement	
	Other	Curriculum Parent Engagement District Report to the Ministry	Curriculum Parent Engagement	Curriculum Parent Engagement District Report to the Ministry	Curriculum Parent Engagement		
<b>OPERATIONS COMMITTEE</b>	Strat Plan	2.h. Safe / Healthy (Ops)		2.i. Facilities	<b>2017/18 Budget</b>		
	Recurring	Prelim. Budget Considerations	Staffing Timelines School Allocation Rates	Budget Summary AFG Plan	2018/19 Capital Plan <b>Joint-Use</b> <b>Auditors</b>	Emergency Preparedness	
	Other	Transportation Review	Transportation Review	Transportation Review	Transportation Review		
<b>POLICY COMMITTEE</b>	Policies	Corporate Policy	Preamble (funding statement) Role of PAC/DPAC			Trustee Election Bylaw Role of PAC/DPAC	
	Recurring						
	Other					Positive language review Embed refs to strat plan	
<b>OTHER</b>		Review March cmte schedule	Supt Evaluation Cmte	Student Forum Service Recognition BCSTA AGM	Bursary Tea Intergovernmental Meeting	<b>Supt Evaluation Cmte</b> Retirement Celebration Grad Ceremonies ACE-IT Ceremonies	
<b>CONSULTATIONS</b>		Draft School Calendar Circulation	TEA Variance Consults		Transportation Consultations		