



**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

Held on Wednesday, April 12, 2017
At the School Board Office, Gibsons, B.C.

PRESENT: TRUSTEES: B. Baxter (Chair), L. Pratt (Vice-Chair), L. Dixon, D. Mewhort, G. Russell,
P. Ruth, C. Younghusband, M. Baines (Student Trustee)

STAFF: P. Bocking, Superintendent of Schools
P. Bishop, Director of Instruction
V. White, Director of Instruction
N. Weswick, Secretary-Treasurer
E. Reimer, Executive Assistant (Recording Secretary)

The meeting was chaired by Vice-Chair Pratt.

#68. Call to Order

The meeting was called to order at 7:00 p.m.

Vice-Chair Pratt acknowledged that the meeting was taking place on the territory of the Squamish Nation.

#69. Celebrating Education: Museum School – S. Calvori

Cedar Grove Elementary Teacher Sylvia Calvori and students, Sylvie, Nia and Eli, shared their recent experiences attending the Sunshine Coast Museum School. The museum school program runs for a full week and uses the Sunshine Coast Museum and Archives as a hub for the duration of the program. Students have an opportunity to learn about the local community, past and present, and local first nations traditions. Students took part in a historical walking tour of lower Gibsons, as well as tours of modern facilities such as the Gibsons Public Market and the post office. Students shared their favourite experiences during their week at the museum school. Additional information on the Sunshine Coast Museum school is available at:

<http://www.sunshinecoastmuseum.ca/museum-school.html>

#70. Public Question Period

Vice-Chair Pratt welcomed those in attendance.

- There were no questions.

#71. Adoption of the Agenda

MOTION: Ruth/Mewhort

“THAT the agenda of April 12, 2017 be adopted.”

Carried.

#72. Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings

MOTION: Younghusband/Ruth

“THAT the minutes of the Regular Meeting of March 8, 2017 and the Record of the Closed Meeting of March 8, 2017, be adopted.”

Carried.

#73. Reports

a. Executive Reports

i. Superintendent’s Report

The report was submitted as written.

Superintendent Bocking shared two poems from the 2016-17 edition of *Coastal Voices*, “Mountains” by Lucy Hutchinson and “Seashells” by Samuel Uwa, both students attend grade 4 at Gibsons Elementary School.

Director White circulated brochures created by the Sunshine Coast family of Community Schools. The brochures were created collaboratively by the community schools and provide answers to common inquiries regarding what a community school is, where funding comes from and which schools they service.

1. Administrative Regulations to be Received:

a. Regulation 1730 – Process for Administrative Regulations

Superintendent Bocking reported that the regulation was updated to include a process to repeal regulations. No significant revisions were made during the circulation phase and no additional feedback was received.

ii. Strategic Plan Update:

1. Goal 1.e. – Mental and Physical Health

Director White spoke to her written report. Trustees requested information on the availability of naloxone kits at schools. Director White reported that the district would be discussing naloxone at an upcoming meeting.

2. Goal 3.g. – Post-Secondary Partnerships

In addition to his written report, Director Bishop reported that the district continues to work closely with Vancouver Island University in the delivery of ACE-IT (Youth Training in Trades) programs. The district will offer Culinary Arts, Auto Service Technician and Carpentry programs in the 2017-18 school year.

Student Trustee Haines reported that the dual credit ENG 100 program offered at Elphinstone Secondary was well received by students and provided an opportunity for students to experience post-secondary learning.

iii. Secretary-Treasurer’s Report

Secretary Treasurer Weswick spoke to his written report.

1. School Allocation Rates

Secretary-Treasurer Weswick reported that marginal increases in per pupil allocations were included in the school allocation rates, as well as increases to level 1, 2 and 3 special needs students.

2. Expenditures by Object – March 2017

The report was submitted as written.

3. Larger Cheques Written in the Month of March 2017

The report was submitted as written.

Trustees requested additional information on line items in the report. Director White indicated that payments were made for contract work to complete psychoeducational assessments.

b. Board/Committee Reports

i. Board Report

The report was submitted as written. Trustees who attended the Civic Governance conference reflected on the event.

1. BCSTA Report

Trustee Ruth reported that the BCSTA AGM was taking place on April 20-22.

2. BCPSEA Report

Trustee Younghusband reported briefly on ministry direction regarding changes to address class size and composition and non-enrolling teachers.

3. Student Trustee Report

Student Trustee Haines reported on the upcoming *SD46's Got Talent* show at Chatelech Secondary, as well as the Student Forum that took place on April 11th. She noted that as a result of discussions at the forum, the DSLT is looking into ferry reservations for sports teams to ensure students are able to return at reported times.

Trustees discussed their experience at the forum and thanked the DSLT for their work in organizing the event.

ii. Operations Committee Notes – March 30, 2017

The notes were submitted as written.

iii. Committee of the Whole Notes – March 28, 2017

The notes were submitted as written.

MOTION: Baxter/Russell

"That the Board of Education of School District No. 46 (Sunshine Coast) explore jointly hosting an all candidates meeting with bargaining units in our district."

Carried.

Due to the tight timeline, trustees agreed to modify the original recommendation to not include neighbouring school districts. Chair Baxter reported that an ad hoc committee, with designates from both unions, would be struck in order to prepare for the event scheduled on May 1, 2017.

iv. Policy Committee Notes – March 28, 2017

The notes were submitted as written.

MOTION: Youngusband/Ruth

“THAT the Preamble to the Board Policy Manual be revised as follows:

The Board of Education of School District No. 46 (Sunshine Coast) develops and amends policies to ensure the best use of resources and educational practices to deliver public education in our community. The Board of Education recognizes that it operates under the auspices of the School Act and its authority flows from that legislation. The Board also recognizes that the resources to fully fund public education in the K - 12 sector are the responsibility of the provincial government through the Ministry of Education. No policy herein changes those responsibilities and authorities.

The Board structures its policies around clear roles for the board and administration, clear delegation of responsibilities to administration, and strong, community-based vision, mission, values and strategic planning set by the elected Board.

In support of considered, ethical and strategic stewardship of all aspects of School District 46, the Board is ultimately responsible for all district policy, which is divided into three areas:

- *Governance policies are general in nature and are set by the Board of Trustees to articulate and define important objectives, principles or values; and to define roles, responsibilities and authority.*
- *Bylaws are passed by the Board of Trustees to clearly set out the specific rules, not covered by legislation, by which the Board will be governed. Bylaws are also legally required for budgets, capital projects, disposal of lands and school closures, but these specific bylaws are not presented as part of district policy.*
- *Administrative regulations are operational in nature and allow for consistent and effective operations in an organization or a department. The Board delegates administrative regulations to the Superintendent of Schools to develop in a transparent process that includes community input.”*

Carried.

Superintendent Bocking agreed to request that the draft policy on the *Role of the PAC / DPAC* be added to a future DPAC agenda for discussion.

v. Education Committee Notes – March 29, 2017

The notes were submitted as written.

MOTION: Russell/Youngusband

“TO receive the reports.”

Carried.

#74. Correspondence

- a. G. Farkas – Classroom Enhancement Fund (Ref: 193513)

MOTION: Youngusband/Baxter

“TO receive the correspondence.”

Carried.

Vice-Chair Pratt disclosed that the trustees had discussed board evaluation processes at the closed meeting taking place earlier that evening.

#75. Questions and Enquiries from the Public Relating to the Board Meeting

- A request was made that all sites lower their flags to half mast on the April 28th Day of Mourning.
- A member of the public asked how Classroom Enhancement Funding (CEF) impacted the school allocation rates. Secretary-Treasurer Weswick responded that the CEF could not be included in school allocation rates as the funds could only be used if the district is unable to meet the needs of the MOA with regular funding sources.
- A member of the press asked why the district had initiated water testing. Secretary-Treasurer Weswick responded that the ministry had requested that testing take place on an annual basis and that schools be tested on a three-year rotating cycle. Vice-Chair Pratt noted that an issue had been highlighted provincially as a different school district had an issue with lead in drinking water. School District 46 was advised to flush water fountains and taps daily, despite acceptable levels, as a best practice measure.
- A special thanks was given to Rob Blackett for his assistance in the installation of the West Sechelt Elementary natural playground.

#76. Next Meeting

The next public board meeting will be held on May 10th, 2017.

MOTION: Russell/Ruth

“TO approve the committee agendas.”

Carried.

#77. Adjournment

MOTION: Mewhort/Ruth

The meeting adjourned at 8:29 p.m.

Carried.



Chair



Secretary-Treasurer