



**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

Held on Wednesday, March 8, 2017  
At the School Board Office, Gibsons, B.C.

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PRESENT: TRUSTEES: B. Baxter (Chair), L. Pratt (Vice-Chair), P. Ruth, C. Younghusband;

STAFF: P. Bocking, Superintendent of Schools  
P. Bishop, Director of Instruction  
V. White, Director of Instruction  
N. Weswick, Secretary-Treasurer  
E. Reimer, Executive Assistant (Recording Secretary)

REGRETS: L. Dixon, Trustee; D. Mewhort, Trustee; G. Russell, Trustee; M. Baines, Student Trustee

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#58. Call to Order

The meeting was called to order at 7:00 p.m.

Chair Baxter acknowledged that the meeting was taking place on the territory of the Squamish Nation.

#59. Celebrating Education: SD46 Musical Theatre "The Pirates of Penzance" – S. Douglas

Sara Douglas shared experiences from the SD46 Musical Theatre group who recently performed "The Pirates of Penzance" at Chatelech Secondary Theatre to enthusiastic crowds. Ms. Douglas reported that over 30 students in grades 6 to 12 were involved in this year's performance. Students were involved in backstage production, costume design and acting.

Trustees enjoyed viewing a video recording of the opening scene of the recent performance.

The SD46 Musical Theatre group performance for the 2017-2018 school year will be the "Wizard of Oz".

#60. Public Question Period

Chair Baxter welcomed those in attendance.

- There were no questions.

#61. Adoption of the Agenda

**MOTION:** Pratt/Ruth

"THAT the agenda of March 8, 2017 be adopted."

Carried.

#62. Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings

**MOTION:** Pratt/Ruth

"THAT the minutes of the Regular Meeting of February 8, 2017 be adopted."

Carried.

#63. Reports

a. Executive Reports

i. Strategic Plan Update:

1. Goal 1.c. – Math

The report was submitted as written. Superintendent Bocking indicated that the District Math Committee would be meeting in mid-April to discuss survey results. Trustees expressed their support for the financial literacy education provided through the district's partnership with the Sunshine Coast Credit Union.

2. Goal 2.f. – Leaders

The report was submitted as written. Director Bishop highlighted next steps, which include the implementation of an emergency preparedness protocol as well as hiring for the principal pool.

3. Goal 2.h. – Safe and Healthy Schools (Operational)

The report was submitted as written. Director Bishop thanked CUPE for their assistance in the development of a district form.

4. Goal. 3.c. – International Education

Director Bishop spoke to his written report. Trustees asked for additional information on the development of the new international education website.

ii. Superintendent's Report

The report was submitted as written.

Superintendent Bocking shared two poems from the 2016-17 edition of *Coastal Voices*, "How to Catch a Leprechaun" by Timothy Kerr, a grade 1 student at Roberts Creek Elementary, and "Little Things that are Awesome" by Danielle Kerr, a grade 4 student at Gibsons Elementary.

1. Administrative Regulations to be Received:

a. Regulation 2400 – Scholarships

Director Bishop reported that the regulation had completed the circulation phase with no additional feedback having been received. Changes to the regulation were made initially, in collaboration with counselors, administrative assistants and board office staff, to reflect current practice.

b. To be repealed: Regulation 1300 – Condom Machines

Superintendent Bocking reported that the regulation to be repealed had completed the circulation phase with no additional feedback having been received.

2. Administrative Regulations in Circulation:

a. Regulation 1250 – Communicating through the Media

Superintendent Bocking reviewed changes to the regulation and highlighted:

- That a copy of all media announcements must be provided to the superintendent,
- That all parties be informed if an announcement is to be made that could impact other schools,
- That an approval process is outlined to ensure clear messaging.

b. Regulation 1360 – Distribution of Union Materials

Superintendent Bocking reported on revisions to the regulation, including a requirement that staff adhere to provincially mandated requirements for approval prior to distribution of union materials. The regulation was updated to improve conciseness.

c. Regulation 1120 – Ceremonial Protocols

Superintendent Bocking reported that updates to the regulation include a change to the acknowledgment of First Nations territories, specifically that First Nations territories be referred to as “unceded” rather than “traditional.”

d. Regulation 2300 – Codes of Conduct

Superintendent Bocking reported that sections 7 and 8 of the BC Human Rights Code had been embedded in the revised regulation on the advise of the Ministry of Education.

All four regulations will be circulating for feedback until May 5, 2017.

iii. Secretary-Treasurer’s Report

Secretary-Treasurer Weswick spoke to his written report and noted that the district would be proceeding with the purchase of 5 activity buses, as approved in the 2016-17 amended budget.

**MOTION:** Younghusband/Pratt

“THAT the Board of Education of School District No. 46 (Sunshine Coast) approve the allocation funds from the Student Learning Grant per student, per school.”

Carried.

iv. Information Items:

1. Expenditures by Object – February 2017
2. Larger Cheques Written in the Month of February 2017

The reports were submitted as written.

b. Board/Committee Reports

i. Board Report

The report was submitted as written.

1. BCSTA Report

Trustee Ruth reported on the recent BCSTA Provincial Council and shared information on BCSTA’s “Public Education is Key” election campaign.

2. BCPSEA Report

Trustee Younghusband reported that a BCPSEA Representative Council meeting had been called for Friday, March 10<sup>th</sup> to review the tentative memorandum of agreement reached between the Ministry of Education and the BCTF.

3. Student Trustee Report

Superintendent Bocking reported that the DSLT continues to work towards bringing students together on the coast and are excited to host the district-wide secondary school talent show on April 13<sup>th</sup> at Chatelech Secondary.

ii. Operations Committee Notes – February 16, 2017

The notes were submitted as written.

iii. Committee of the Whole Notes – February 28, 2017

The notes were submitted as written.

Superintendent Bocking reported that BCSTA has suggested that the district's request to present to their membership take place at the Trustee Academy in November.

**MOTION:** Ruth/Pratt

"THAT the Board adopt the 2017-18 School Calendar and acknowledge that it contains a two-week spring break."

Carried.

The second recommendation from the committee notes, to adopt the 2018-19 school calendar, was moved at the meeting but failed for lack of a second.

iv. Policy Committee Notes – February 28, 2017

The notes were submitted as written.

**MOTION:** Younghusband/Pratt

"THAT Policy 19 be revised as follows:

*19. PARTNERSHIPS AND/OR CORPORATES SPONSORSHIPS*

*The Board of Education welcomes and encourages partnership arrangements and corporate sponsorships between the school district and community in form of donations of equipment and funds to enhance learning opportunities . The school environment must be preserved for sound educational activities and resources to protect the welfare of students and the integrity of the learning environment in their school and not for commercial gain.*

*In order for any partnership or corporate sponsorship to be successful in a school community, the balance of respective responsibilities and benefits must be fully understood by all parties and established in accordance to regulations."*

Carried.

Trustee Younghusband reported on updates to the policy to ensure consistency.

v. Education Committee Notes – February 22, 2017

The notes were submitted as written.

**MOTION:** Younghusband/Pratt

“TO receive the reports.”

Carried.

#64. Correspondence

- a. G. Farkas – Student Learning Grant (Ref: 192896)
- b. G. Farkas – Administrative Savings Recoveries (Ref: 192514)
- c. D. Byng – Substance Use and Overdose Prevention (Ref: 192960)

**MOTION:** Pratt/Younghusband

“TO receive the correspondence.”

Carried.

A motion was made to write to the minister to express gratitude for the administrative savings recoveries, however the motion failed to receive a second and was not considered.

#65. Questions and Enquiries from the Public Relating to the Board Meeting

- A member of the public requested that CUPE staff who work outside of normal school hours be considered when updating the emergency preparedness procedures.
- A member of the public asked when the custodial training for outbreak management, listed in the notes of the February Operations Committee, took place. Secretary-Treasurer Weswick reported that the training had yet to take place and was being planned for a future date.
- Clarification was requested on the amount of per student funding expected under the Student Learning Grant. Secretary-Treasurer Weswick indicated that the amount had yet to be confirmed.
- Clarification was requested regarding the amount listed for substitutes in the Expenditure by Object report. Secretary-Treasurer Weswick confirmed the expenditure was at 39% of the budgeted amount.
- A member of the public indicated that there was insufficient notice for the Trustee Electoral Area Consultation that took place at Pender Harbour Secondary. Chair Baxter advised that the consultation dates had been advertised in the newspaper, the district website and through social media.
- A member of the public expressed disappointment in the school calendar as the timing of the spring break and statutory holidays could result in an impact to educational assistants.
- A member of the audience expressed concern that the current practice of adding professional days to extended school breaks presented challenges for vulnerable students.

#66. Next Meeting

The next public board meeting will be held on April 12<sup>th</sup>, 2017.

**MOTION:** Pratt/Younghusband

“TO approve the committee agendas.”

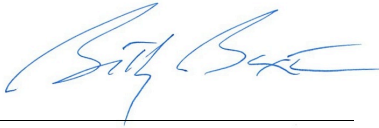
Carried.

#67. Adjournment

**MOTION:** Younghusband/Ruth

The meeting adjourned at 8:18 p.m.

Carried.



Chair



Secretary-Treasurer