



**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

Held on Wednesday, December 7, 2016  
At the School Board Office, Gibsons, B.C.

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PRESENT: TRUSTEES: B. Baxter (Chair), L. Pratt (Vice-Chair), D. Mewhort  
G. Russell, P. Ruth, C. Younghusband

STAFF: P. Bocking, Superintendent of Schools  
P. Bishop, Director of Instruction  
V. White, Director of Instruction  
J. Pritchard, Assistant Secretary-Treasurer  
E. Reimer, Executive Assistant (Recording Secretary)

REGRETS: L. Dixon, Trustee; N. Weswick, Secretary-Treasurer; M. Haines, Student Trustee

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#29. Call to Order

The meeting was called to order at 7:02 p.m.

Chair Baxter acknowledged that the meeting was taking place on the traditional territory of the Squamish Nation and welcomed those in attendance.

#30. Celebrating Education:

Cheryl Wilson, Career Education Coordinator, shared information on the district's career programs, including ACE-IT programs that allow student the opportunity to earn university level red seal credits while attending secondary school, as well as the Secondary School Apprenticeship (SSA) program that offers students an opportunity to earn secondary school credits for work performed in an ITA recognized trade area. Both programs have been rebranded by the ITA and will be known as "Youth Train in Trades" (previously ACE-IT) and "Youth Work in Trades" (previously SSA) for 2017. In January, the "Find your Fit" program from WorkBC, which allows students an opportunity to learn about different trades and careers through hands on experiences, will be visiting the district. In February, students will have an opportunity to attend a presentation by Jamie McMillan, an ironworker by trade and inspirational speaker promoting women in the trades.

Cori Lynn Germiquet, Executive Director of Sunshine Coast Habitat for Humanity, spoke to the history of their organization and shared information on homes that have been built with the assistance of students completing their ACE-IT carpentry credits. Ms. Germiquet thanked the board for their continuing partnership to support affordable housing for families in need.

#31. Public Question Period

- There were no questions.

#32. Adoption of the Agenda

**MOTION:** Pratt/Ruth

“THAT the agenda of December 7, 2016 be adopted.”

Carried.

#33. Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings

**MOTION:** Pratt/Ruth

“THAT the minutes of the Regular Meeting of November 9, 2016 and the Record of the Closed Meeting of November 9, 2016 be adopted.”

Carried.

#34. Reports

a. Executive Reports

i. Strategic Plan Update:

1. Goal 1.i. - Technology

Superintendent Bocking spoke to his written report and highlighted upcoming changes and enhancements to email, websites and storage systems.

2. Goal 2.e. – Healthy Staff

The report was submitted as written. Director Bishop reported on upcoming measures to enhance emergency preparedness.

3. Goal 2.h. – Safe and Healthy Schools

The report was submitted as written. Director White indicated that *Out in Schools* won't be available to visit the district in February as previously reported.

ii. Superintendent's Report

Superintendent Bocking shared information on plans to attend PAC meetings in January and February to consult with parents regarding transportation and the budget. Information was provided regarding the recent Supreme Court decision and it was reported that the district and SCTA continue to meet regularly while talks continue at the provincial level.

1. Administrative Regulations to be received:

a. Regulation 2840 (Student Reporting)

The revised regulation provides two reporting options and details the requirement of each.

b. Regulation 6700 (Physical Restraint and Seclusion of Students)

Updates to the regulation include the addition of definitions, address proper techniques relating to the seclusion of students, and outline positive behaviour supports and de-escalation techniques.

iii. Information Items:

1. Larger Cheques Written in the Month of November 2016

The report was submitted as written.

b. Board/Committee Reports

i. Board Report

The report submitted as written. Chair Baxter highlighted a recent Truth and Reconciliation event that took place at the Gibsons Library.

1. Ad Hoc Community Celebration Notes – November 23, 2016

**MOTION:** Baxter/Younghusband

“That the district host an annual celebration of community partnerships as outlined in the notes of the November 23, 2016 the Ad Hoc Community Celebration Committee.”

Carried.

2. BCSTA Report – AGM and Provincial Council Motions

Trustee Mewhort clarified the process for submitting motions to BCSTA and reported that emergent issues only would be heard by the provincial council.

Vice-Chair Pratt reported that the election engagement commitment would host a workshop at provincial council.

3. BCPSEA Report – AGM Motions

Trustee Younghusband reported that two trustees would be appointed to the provincial table for discussion between the BCTF and the ministry regarding class size and composition.

4. Student Trustee Report

Superintendent Bocking reported that the DSLT was taking part in the organization of the North vs. South hockey game planned for December 8<sup>th</sup>.

ii. Committee of the Whole – November 22, 2016

The notes were submitted as written.

iii. Policy Committee Notes – November 22, 2016

The note were submitted as presented.

iv. Operations Committee Notes – November 17, 2016

The notes were submitted as written.

v. Education Committee Notes – November 23, 2016

The notes were submitted as written. Trustee Younghusband noted that the attendance at the meeting had not improved with the recent change in timing and suggested that the agenda setting committee consider changing the time in the new year.

**MOTION:** Russell/Mewhort

“TO receive the reports.”

Carried.

#35. Questions and Enquiries from the Public Relating to the Board Meeting

- A member of the audience asked if information from consultation sessions with PACs would be made available to the public. Chair Baxter reported that the information would come back to Operations as part of the budget feedback discussions.

#36. Next Meeting

The next public board meeting will be held on January 11<sup>th</sup>, 2017.

**MOTION:** Pratt/Mewhort

“TO approve the committee agendas.”

Carried.

December’s Education Committee meeting will take place at the regularly scheduled time of 3:30-5:00 pm.

#37. Elections

a. Board Chair

Assistant Secretary-Treasurer Pritchard assumed the role of chair for the purpose of the election of the board chair.

Nominations were called for Board Chair. Nominations were received for Trustee Baxter, who accepted the nomination, and Trustee Pratt, who declined the nomination. Seeing no further nominations, Trustee Baxter was acclaimed to the position of Board Chair and assumed the role of chair for the remainder of the elections.

b. Vice-Chair

Nominations were called for the role of Vice-Chair. Nominations were received for Trustee Pratt, who accepted the nomination, and Trustee Younghusband, who declined the nomination. Seeing no further nominations, Trustee Pratt was acclaimed to the position of Vice-Chair.

c. BC Public School Employers' Association (BCPSEA) Trustee Representative

Nominations were called for the role of BCPSEA Trustee Representative. A nomination was received for Trustee Younghusband. Seeing no further nominations, and upon accepting the nomination, Trustee Younghusband was acclaimed to the position of BCPSEA Trustee Representative.

d. BC School Trustees' Association (BCSTA) Provincial Council Representative

Nominations were called for the role of BCSTA Provincial Council Representative. A nomination was received for Trustee Ruth. Seeing no further nominations, and upon accepting the nomination, Trustee Ruth was acclaimed to the position of BCSTA Provincial Council Representative.

#38. Adjournment

**MOTION:** Pratt/Ruth

The meeting adjourned at 8:20 p.m.

Carried.



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Chair



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Assistant Secretary-Treasurer