



**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

Held on Tuesday, June 14, 2016
At the School Board Office, Gibsons, B.C.

PRESENT: **TRUSTEES:** B. Baxter (Chair), L. Pratt (Vice-Chair), L. Dixon, D. Mewhort,
G. Russell, P. Ruth, C. Younghusband, W. Henley (Student Trustee)

STAFF: P. Bocking, Superintendent of Schools
P. Bishop, Director of Instruction
V. White, Director of Instruction
N. Weswick, Secretary-Treasurer
E. Reimer, Executive Assistant (Recording Secretary)

#80. Call to Order

The meeting was called to order at 7:02 p.m.

Chair Baxter acknowledged that the meeting was taking place on the traditional territory of the Squamish Nation and welcomed those in attendance.

#81. Presentations:

a. Celebrating Education: Aboriginal Education – K. Mahlman

District Principal Kerry Mahlman shared information on the district's plans to celebrate aboriginal culture throughout the month of June. SD46 teacher, Rita Poulsen, supported by Andy Johnson and students Cora Lee Joe-Louis and Landon Dixon, shared information on the *shashishálhem* language program being offered at Kinnikinnick Elementary and Chatelech Secondary and provided a demonstration of a "total physical response" (TPR) lesson to trustees. The language program is designed similar to the French immersion program and uses methodology taught at the Chief Atahm School in Okanagan. The students shared their enthusiasm for the program noting the important relationship between language, culture and ancestry.

#82. Public Question Period

- There were no questions.

#83. Adoption of the Agenda

MOTION: Pratt/Mewhort

"THAT the agenda of June 14, 2016 be adopted."

Carried.

#84. Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings

MOTION: Mewhort/Pratt

"THAT the minutes of the Regular Meeting of May 10, 2016 and the Record of the Closed Meeting of May 10, 2016 be adopted."

Carried.

#85. Reports

a. Executive Reports

i. Strategic Plan Update:

1. Goal 1.e. – Physical Health

Director White submitted the report as written and shared information on a recent DPAC event that focused on anxiety and stress reduction.

2. Goal 1.h. – Experiential Learning/Personalized Inquiry

Director Bishop spoke to his written report and provided additional information on maker presentations and sessions at schools.

3. Goal 1.j. – Indigenous Cultures and Goal 3.f. - *shishálh* Indian Band and *Skwxwú7mesh* Nation

Superintendent Bocking submitted the report as written and spoke to the importance of cultural understanding and respect.

4. Goal 2.g. – Communicate and Celebrate

Superintendent Bocking spoke to his written report and highlighted the many celebrations that take place throughout the district.

ii. Superintendent’s Report

The report was submitted as written.

1. Reg. 3550 (Rental of School Facilities) – circulating to August 15, 2016

Secretary-Treasurer Weswick reported that the Operations Committee had reviewed the revised regulation at their meeting on May 19, 2016. The regulation will enter the circulation phase for public feedback until August 15, 2016.

iii. Secretary-Treasurer’s Report

The report was submitted as written.

1. 2016/17 Administrative Savings Plan – Revised

Secretary-Treasurer Weswick reported that the ministry had requested a revised Administrative Savings Plan that reflected all savings, including those from the prior year.

MOTION: Younghusband/Ruth

“THAT the Board of Education of School District No. 46 (Sunshine Coast) approve the revised 2016/17 Administrative Savings Plan as presented.”

Carried.

2. 2015/16 Capital Plan

Secretary-Treasurer Weswick reported that three school projects had been approved for funding under the 2015/16 capital plan submissions and clarified changes in the ministry’s processes to receive capital funding.

MOTION: Mewhort/Russell

“THAT School District No. 46 (Sunshine Coast) Capital Bylaw No. 15/16-CP-SD46-01 be read for a first time.”

Carried.

MOTION: Mewhort/Russell

“THAT School District No. 46 (Sunshine Coast) Capital Bylaw No. 15/16-CP-SD46-01 be read for a second time.”

Carried.

Trustees unanimously approved to a third reading of the bylaw.

MOTION: Mewhort/Russell

“THAT School District No. 46 (Sunshine Coast) Capital Bylaw No. 15/16-CP-SD46-01 be read for a third time, passed and adopted.”

Carried.

iv. Information Items:

1. Larger Cheques Written in the Month of May 2016

The report was submitted as written.

2. Expenditures by Object

The report was submitted as written.

b. Board/Committee Reports

The report was submitted as written. Chair Baxter added that she and Superintendent Bocking had attended the final session for Roots of Empathy on June 7th.

1. Student Trustee/DSLIT Report

Student Trustee Henley reported back on a recent DSLIT meeting that included incoming 2106/17 members. The team will continue with their goal to connect high schools across the district in the coming year. Student Trustee Henley commented on his year as a student trustee and thanked the board for their support. Chair Baxter presented Student Trustee Henley with a gift on behalf of the board and thanked him for his work with the board.

2. Ad Hoc Community Celebration Committee Notes – May 31, 2016

Chair Baxter spoke to the notes and reviewed the proposed outline for the community celebration event.

MOTION: Pratt/Ruth

“THAT the Board of Education of School District No. 46 (Sunshine Coast) host the first community celebration, ‘SD46 Celebrating Partners in Learning’, on November 3, 2016 from 4:30 to 6:30 pm at Chatelech Secondary. Invitations to be sent to community partners in the fall with a program that involves community partners, staff and students.”

Carried.

Opposed: Russell

3. DPAC Report

The draft DPAC minutes were submitted as written.

ii. Operations Committee – May 19, 2016

The notes were submitted as written.

1. 2016/2017 Capital Plan

MOTION: Mewhort/Russell

“THAT the Board of Education of School District No. 46 (Sunshine Coast) approve the 2016/2017 Capital Plan as presented.”

Carried.

iii. Committee of the Whole – May 24, 2016

The notes were submitted as written.

MOTION: Younghusband/Pratt

“THAT the Board direct the Secretary-Treasurer to initiate the Trustee Variance Process by soliciting recommendations from local governments. Recommendations proposed by local governments will be brought back to the September Committee of the Whole for consideration in determining options for variations to the Trustee Electoral Areas.”

Carried.

iv. Policy Committee – May 24, 2016

The notes were submitted as written.

MOTION: Pratt/Younghusband

“TO approve updates to the Board Policy Preamble and Policy 1 - Foundational Statement as attached.”

Carried.

MOTION: Pratt/Younghusband

“TO approve the new Conflict of Interest policy as attached.”

AMENDMENT: Mewhort/Russell

“TO approve the new Conflict of Interest policy as attached, deleting 8.1 a) & b) and with the addition of *‘and leave the room for the discussion and vote’*.”

Defeated.

Opposed: Younghusband, Ruth,
Pratt, Dixon

MOTION: Younghusband/Mewhort

“TO refer the new Conflict of Interest policy to committee”

Carried.

v. Education Committee Notes – April 27, 2016

The notes were submitted as written.

MOTION: Pratt/Ruth

“TO receive the reports.”

Carried.

#86. Correspondence

a. MLA J. Sturdy – Sunshine Coast Fixed Link Study Meetings

MOTION: Mewhort/Ruth

“TO receive the correspondence.”

Carried.

#87. Questions and Enquiries from the Public Relating to the Board Meeting

- A member of the public requested additional information on the reduced replacement costs highlighted on the Administrative Savings Plan. Secretary-Treasurer Weswick indicated that the savings relate to a change in the district’s custodial replacement policy.
- An audience member requested clarification information on substitution costs. Secretary-Treasurer Weswick provided a response.
- An audience member requested additional information on the *shashíshálhem* language program. Superintendent Bocking provided a response.
- A member of the press requested additional information on activities planned for aboriginal day (June 21). Superintendent Bocking provided a response and clarified that the district was celebrating aboriginal culture for the full month of June.
- A member of the press requested additional information on the 2016/17 Five-Year Capital Plan. Chair Baxter provided a response.
- A member of the press requested information on a recent consultation in the Pender Harbour area regarding student transportation. Secretary-Treasurer Weswick provided a response.

#88. Next Meeting

The next public board meeting will be held on September 13, 2016.

MOTION: Younghusband/Ruth

“TO approve the committee agendas as presented.”

Carried.

#89. Adjournment

MOTION: Younghusband/Ruth

The meeting adjourned at 8:38 p.m.

Carried.



Chair



Secretary-Treasurer

Submitted by: Betty Baxter, Board Chair
Policy Committee - May 24, 2016

PREAMBLE

In 2009 the Board of Education for School District 46 (Sunshine Coast) underwent an external review to ensure its organizational structure best supports student success. The review recommended a new, cohesive governance model that would reflect the Sunshine Coast community going into the future. In response, the board restructured its policies around clear roles for the board and administration, clear delegation of responsibilities to administration, and strong, community-based vision, mission, values and strategic planning set by the elected Board. [The Board reviewed the policy manual in 2015/16 to update and align policies with the 2015/2019 Strategic Plan.](#)

In support of considered, ethical and strategic stewardship of all aspects of School District 46, the Board is ultimately responsible for all district policy, which is divided into three areas:

- *Governance policies* are general in nature and are set by the Board of Trustees to articulate and define important objectives, principles or values; and to define roles, responsibilities and authority.
- *Bylaws* are passed by the Board of Trustees to clearly set out the specific rules, not covered by legislation, by which the Board will be governed. Bylaws are also legally required for budgets, capital projects, disposal of lands and school closures, but these specific bylaws are not presented as part of district policy.
- *Administrative regulations* are operational in nature and allow for consistent and effective operations in an organization or a department. The Board delegates administrative regulations to the Superintendent of Schools to develop in a transparent process that includes community input.