



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

OPERATIONS COMMITTEE

AGENDA

March 26, 2015 from 12:30-2:00 p.m.
School Board Office – Gibsons, BC

- 1) Budget - School Allocation Rates
- 2) Staffing Timelines
- 3) 2015/16 Carbon Neutral Capital Funding Program

2015 - 2016 STAFFING DATES

- Friday, March 27 • Budget information sent to schools
- Tuesday, March 31 • Deadline for teachers to apply for leave for the 2015- 16 school year
- Tuesday, April 7 • List of approved leaves sent to principals
- Wednesday, April 8 • **Elementary school staffing plans and budgets** to be sent to Human Resources/Finance (**including Maintenance**).
 - Elementary class size worksheets need to be included with staffing plans.
- Friday, April 10 • **Secondary school staffing plans and budgets** to be sent to Human Resources/Finance.
- Monday, April 20 • CUPE staff adjustments finalized and layoff notices delivered and CUPE posting and filling starts
- Wednesday, April 29 • Teacher Placement (Evening)/ posting process started



February 27, 2015

VIA EMAIL
Ref: 179857

To: All Secretary-Treasurers
All School Districts

Re: 2015/16 Carbon Neutral Capital Program

In November 2014, the Ministry issued a Call for Proposals under the Carbon Neutral Capital Program (CNCP). Applications were due January 9, 2015, and evaluations are now complete.

For the 2015/16 government fiscal year, \$5 million in CNCP funding is being allocated based on CNCP proposals and supporting documentation submitted by school districts in the Call for Projects. The CNCP funding is meant to assist school districts with energy efficiency projects and to recognize the cost of carbon offsets paid by school districts annually.

Funding allocations and project numbers are listed by school district in the attached table.

The primary criteria in evaluating CNCP projects are emissions reductions and operational cost savings. Secondary considerations are contributions to the project from school districts and from third parties. Not every school district will receive CNCP individual project funding each year; however, the Ministry will ensure that over several years all school districts will receive at least as much CNCP funding as they spend on carbon offsets over those same years.

Boards of education will be issued a single Certificate of Approval (COA) for their CNCP capital allocation. If your school district is receiving CNCP funding this year, your Board must adopt a Capital Project Bylaw using the project number and total maximum allocation assigned to your school district in the attached table. Please forward the original bylaw document to the attention of Maureen MacDonald, Finance and Administration Officer, Resource Management Division, at the Ministry of Education.

Following registration of the bylaw, a COA will be issued to enable the District to draw the appropriate funds as needed. In accordance with Provincial Treasury policy, draws against the COA cannot occur until capital project expenditures have been made. **All COA's for the CNCP will expire March 31, 2016; therefore approved projects must be completed and funds drawn prior to that date.**

No additional capital will be available for the approved CNCP projects, so any unforeseen projects costs will be the sole responsibility of the school district.

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If you have any questions please contact Craig Harris, Planning Officer, at Craig.Harris@gov.bc.ca or 250-217-0514.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Joel Palmer', with a large, sweeping flourish at the end.

Joel Palmer
Executive Director, Capital Management Branch

Attachment

pc: All Superintendents of Schools
Regional Directors, Capital Management Branch
Planning Officers, Capital Management Branch

2015/16 Ministry of Education Carbon Neutral Capital Program (CNCP) Projects and Funding

SD #	SD Name	School	Project Description	Project Number	Total 15/16 CNCP Funding	SD Contribution (\$)	3rd Party Contribution (\$s)	CNCP Funding Approved (\$s)
10	Arrow Lakes	Lucerne Elem-Secondary	Solar	126827	74,200	\$ 37,100	\$ -	\$ 49,827
		Nakusp Elementary School	Solar		25,453	\$ 12,727	\$ -	Incl.
19	Revelstoke	Columbia Park Elementary	Replace RTU with heat pumps	126828	366,000	\$ 291,000	\$ -	\$ 75,000
22	Vernon	Clarence Fulton Secondary	Boiler Replacement	126829	187,000	\$ -	\$ 30,000	\$ 157,000
23	Central Okanagan	Constable Neil Bruce Middle	Boiler Replacement	126830	169,200	\$ -	\$ 9,240	\$ 159,960
27	Cariboo-Chilcotin	Cataline Elementary	Boiler, mechup, lighting	126831	1,757,902	\$ 1,341,760	\$ -	\$ 416,142
33	Chilliwack	Mt. Slesse Middle	Boiler Replacement	126832	430,000	\$ 106,000	\$ 37,000	\$ 287,000
34	Abbotsford	Yale Secondary	HVAC consolidation	126833	582,000	\$ 236,000	\$ 236,000	\$ 110,000
35	Langley	Walnut Grove Secondary	Boiler Replacement	126834	403,975	\$ 185,671	\$ 38,304	\$ 180,000
36	Surrey	Fleetwood Park Secondary	Boiler Replacement	126835	592,500	\$ -	\$ 27,000	\$ 565,500
38	Richmond	Facilities, Maintenance & Ops	Purchase 3 electric vehicles	126836	111,893	\$ 33,298	\$ 12,000	\$ 66,595
39	Vancouver	Various Locations (15)	DDCs & Communic Upgrades	126837	620,600	\$ 211,000	\$ 65,400	\$ 344,200
42	Maple Ridge	Thomas Haney Secondary	Lighting, HVAC & HW	126838	605,416	\$ 44,086	\$ 100,000	\$ 461,330
43	Coquitlam	Mary Hill Elementary	Boiler Replacement	126839	250,000	\$ 62,500	\$ 12,500	\$ 175,000
44	North Vancouver	Boundary Elementary	Boiler Replacement	126840	545,300	\$ 42,300	\$ 23,000	\$ 480,000
47	Powell River	James Thomson Elementary	Boiler Replacement	126841	77,800	\$ 13,800	\$ 12,000	\$ 52,000
50	Haida Gwai'i	Queen Charlotte Secondary	Solar PV Panels	126842	89,000	\$ 5,000		\$ 84,000
51	Boundary	Grand Forks Secondary	Boiler Replacement	126843	230,000	\$ 115,765	\$ 28,000	\$ 86,235
57	Prince George	Ecole Lac des Bois Elementary	Boiler Replacement	126844	460,700	\$ 140,473	\$ -	\$ 320,227
61	Greater Victoria	Rockheights Middle School	Boiler Replacement	126845	250,000	\$ -	\$ 12,500	\$ 237,500
71	Comox Valley	Royston Elementary	Boiler Replacement	126846	103,000	\$ 6,600	\$ 6,400	\$ 90,000
72	Campbell River	Cedar Elementary	Boiler Replacement	126847	91,800	\$ 41,800	\$ -	\$ 50,000
75	Mission	Mission Secondary	Boiler Replacement	126848	430,000	\$ 204,515	\$ -	\$ 225,485
81	Fort Nelson	J S Clark Elementary	Boiler Replacement	126849	60,000	\$ -	\$ -	\$ 60,000
91	Nechako Lakes	Fraser Lake Elem-Sec	Install AHUs	126850	500,000	\$ 233,000	\$ -	\$ 267,000
					9,013,739	\$ 3,364,395	\$ 649,344	\$ 5,000,001