



**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

**COMMITTEE OF THE WHOLE**  
**Held on Thursday, February 12, 2015 at 9:30 am**  
At the School Board Office, Gibsons, B.C.

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PRESENT: TRUSTEES: Betty Baxter, Chair; Dave Mewhort; Lori Pratt; Greg Russell;  
Pammila Ruth; Christine Younghusband  
STAFF/OTHERS: Patrick Bocking, Superintendent; Greg Kitchen, Assistant  
Superintendent; Nicholas Weswick, Secretary-Treasurer; Erica Reimer, Recording  
Secretary  
REGRETS: Lori Dixon, Trustee

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The meeting was called to order at 9:36 a.m.

1. Strategic Plan – Process Update

Superintendent Bocking reviewed preliminary plans for the strategic plan forum – scheduled at Chatelech Secondary School on March 9 from 4:30-6:30 pm. The forum will be branded as the “Visions for Learning” forum. The committee discussed potential format and schedule consideration for the forum and made several suggestions.

Information was provided on plans for an online survey to solicit additional feedback from the school community.

The committee suggested the following questions to guide the discussion for both the forum and the survey:

1. *What is the best learning experience you had in our out of school?*
2. *What is the school district doing well?*
3. *What are some opportunities that you would like to see for our students on the Sunshine Coast?*

2. Board Vision for Communication

The committee discussed ways in which to improve internal and external communication. Trustee Dixon provided discussion points via email as she was unable to attend the meeting. The committee reviewed the Board Communication plan and made additions to the plan. The process for discussing board correspondence was clarified. Trustees were encouraged to contact members of the agenda setting committee with agenda requests, including discussion on items of correspondence. A question was raised regarding timed feedback on board directed projects and staff confirmed that reports could be provided at specific times upon direction from the board.

Trustees indicated their preference for changes to the Trustees’ Notebook, specifically the format for the trustee calendar. A suggestion was made that the trustee calendar be shared directly with trustees via web access. Staff confirmed that the district maintains a district calendar for staff, available online at <https://sbo.sd46.bc.ca/wiki/projects/districtwiki/calendar>. It was noted that scheduling for school specific events, such as Christmas concerts, are generally made at a time convenient to school staff and families and may therefore overlap with events scheduled at other schools.

Trustee Mewhort requested that the board reinstate the motion “diary” that had been implemented in previous terms. Chair Baxter agreed to review and bring the request back to a future meeting for discussion.

The meeting adjourned at 11:30 a.m.

**Next meeting:** February 24, 2015 from 9:00 to 11:00 am at the School Board Office.