



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

COMMITTEE OF THE WHOLE
Held on Tuesday, January 27, 2014 at 9:30 a.m.
At the School Board Office – Gibsons, BC

PRESENT: TRUSTEES: Betty Baxter, Chair; Lori Dixon; Dave Mewhort; Lori Pratt;
Greg Russell; Pammila Ruth; Christine Younghusband
STAFF/OTHERS: Patrick Bocking, Superintendent; Greg Kitchen, Assistant
Superintendent; Nicholas Weswick, Secretary-Treasurer; Erica Reimer, Recording
Secretary; Carolyn Smith

The meeting was called to order at 9:34 a.m.

1. Strategic Plan – Review and Direction Setting for Consultation

A revised timeline and framework for the Strategic Plan consultation period was provided to committee members.

Trustees reviewed the framework and determined that one large consultation including staff, stakeholders, community partners and the general public was preferred over several smaller consultations. Trustees agreed that the consultation should occur on Monday, March 9 in the late afternoon, in order to allow sufficient time for planning of the event and the subsequent collection of data. Trustees made several suggestions for the format of the evening. Suggestions were also heard to provide personalized invitations wherever possible to encourage attendance. Advertisements through local media and social media would further encourage the involvement of the general public, with a request to RSVP to facilitate planning of the event. Child minding and transportation will also be considered in an effort to minimize barriers for participants.

Chair Baxter and Superintendent Bocking have arranged to attend all upcoming PAC meetings to provide information on the current Strategic Plan and to collect information prior to the consultation. The committee reviewed proposed questions that will be posed to PACs and suggested that the questions be provided well in advance of the meetings to allow for a more thorough discussion. It was further suggested that the consultations also address the following questions:

- What's going well?
- What needs improving?
- What do you want to see?

The committee agreed to naming the event “Visions for Education - Shaping our Communities Future” and made several suggestions for imagery and action phrases to encourage community participation. An additional Committee of the Whole will be

scheduled on February 12, 2015 for an update on planning of the forum and to provide an opportunity for a visioning session for the board.

2. Policy Review – Committee of the Whole Terms of Reference

Trustees discussed proposed changes to Policy 5 (Role of Board Committees), including the addition of terms of reference for the Committee of the Whole. Trustees suggested a slight rewording to the terms for clarity and made the following recommendation:

Recommendations:

“THAT section 5.8 (iii) of board policy 5 (Role of Board Committees) be updated as follows:

(iii) Superintendent Evaluation Committee

*Terms of Reference: The Superintendent Evaluation Committee shall be responsible for promoting professional growth and development through ongoing dialogue with the Superintendent, providing opportunities for reflection and collaboration. The Committee shall be chaired by the Board Chair, and will include **all** trustees. Its meetings, called in coordination with the Superintendent Evaluation Cycle, will be Closed Sessions due to personnel matters.”*

“THAT section 5.8 (v) be added to board policy 5 (Role of Board Committees) as follows:

(v) Committee of the Whole

Terms of Reference: The Committee of the Whole shall consider board orientation and evaluation; review the Governance section of board policies and bylaws; strategic planning and public consultation; appeals bylaw review and review school calendar and school growth plans each year. The Committee of the Whole shall act as the Audit committee for the school district. The Committee of the Whole is also the forum where the Board as a whole may discuss emerging issues in the structure and planning of provincial education and educational organizations and authorities, e.g.: BCPSEA, BCSTA or Ministry of Education consultations or initiatives.”

Adjourned at 11:32 a.m.

Next meeting: February 12, 2015 at the School Board Office