



**MINUTES OF THE REGULAR MEETING OF THE
SUNSHINE COAST BOARD OF EDUCATION
(SCHOOL DISTRICT NO. 46)**

Held on Tuesday, October 11, 2011
At the School Board Office, Gibsons, B.C.

PRESENT: TRUSTEES: S. White, Chair; L. Pratt, Vice-Chair; F. Heppell;
J. Scott; G. Russell; D. Mewhort

STAFF: P. Bocking, Superintendent of Schools
S. Hercus, Assistant Superintendent of Schools
J. Pritchard, Interim Secretary-Treasurer
C. McPhedran, Administrative Assistant

#12 Call to Order

The meeting was called to order at 7:00 p.m.

Chair White acknowledged the meeting was taking place on the traditional territories of the Squamish Nation. He welcomed district principals K. Mahlman and D. Galazka, CUPE representatives, M. Baba and C. Smith and DPAC secretary, S. MacKenzie.

#13 Presentations

(a) Celebrating Education

Special Education – Dan Galazka, District Principal

Dan reviewed the various ways School District No. 46 is using technology in the classroom to provide students with different opportunities to learn.

(b) Roots of Empathy – Shannon Quinn, S.C. Roots of Empathy Coordinator

Shannon showed a slide presentation that demonstrated how the program encourages children to have empathy for others.

#14 Public Question Period

Interim Secretary-Treasurer Pritchard answered a question regarding the reported 1.8 million unrestricted surplus. He explained that the surplus is a result of additional funding from the Ministry throughout the year in the amount of approximately \$400,000. Funds resulted from the difference in our average teacher salary calculation of approximately \$300,00 and the funds allocated for the 2010/11 buffer which was not

spent. These amounts were added to last year's unrestricted surplus to get to a total of 1.8 million.

#15 Adoption of the Agenda

MOTION: Russell/Heppell

“THAT the agenda of October 11, 2011 be adopted as circulated.”

Carried.

#16 Approval of Minutes of Prior Meetings

MOTION: Russell/Pratt

“THAT the minutes of the Regular Meeting of September 13, 2011 and the Record of the Closed Meeting of September 13, 2011 be adopted as circulated.

Carried.

#17 Reports

(a) **Superintendent's Report:**

(a) Strategic Plan Update

i) **Five Year Capital Plan**

Secretary-Treasurer Pritchard reviewed his report. He was asked to come back to the board with information on how the Ministry decides on the funding for the Annual Facilities Grant – whether it is based on enrollment or number of facilities.

ii) **Technology**

As submitted.

iii) **Social Responsibility – from September Board Meeting**

(b) Other Reports

i) **Class Size and Configuration Report for September 2011**

Assistant Superintendent Hercus reviewed the requirements. Discussion followed.

The following motion was requested.

MOTION: Russell/Heppell

“THAT the Board of Education of School District No. 46 (Sunshine Coast) accept the report indicating that the Superintendent has received and reviewed the Principal’s report for all schools and classes for the 2011/2012 school year and confirms that as of September 30, 2011, the organization of classes is in compliance with the provisions of the *School Act* and is appropriate for student learning.”

Carried.

Superintendent Bocking thanked Assistant Superintendent Hercus for providing the report.

ii) **Student Survey Prize Draw**

The Board made the draws for the annual survey of past grads. The winners are:

Brandee Kennedy - \$1,000
Matt Paish - \$750
David Arduin - \$500

(c) **Information Items**

- i) Cheques Issued – Larger cheques issued in the month of September 2011.

(d) **Chair’s Report**

Chair White reviewed his report.

Trustee Heppell reported the Transportation Committee is grateful for the improvements that have been made at the inter-section of Gibsons Way and North Road and said that more improvements will be forthcoming.

(e) **Board/Committee Reports**

- i) Education Committee Notes – September 29, 2011

As submitted.

ii) Finance, Facilities & Transportation Notes – September 15, 2011

Trustee Russell reported on the Finance, Facilities & Transportation recommendation to the Board regarding increasing public awareness of the School District being able to provide charitable donation receipts to those wishing to donate money. It was suggested that a small budget be set aside to get the message out to the public.

Chair White suggested that the Board work with the Sunshine Coast Community Foundation.

Discussion followed.

MOTION: White/Scott

“THAT the Board makes an effort to increase public awareness regarding our ability to receive targeted and untargeted donations, by specifically advertising in the newspaper and the district website and that a budget be created and a plan put in place.”

Carried.

iii) Policy Committee Notes – September 20, 2011

Trustee Pratt presented a draft copy of the Trustee Orientation Handbook for the Board to review and brought forward the following motion:

MOTION: Pratt/Russell

“THAT the Board of Education of School District No. 46 (Sunshine Coast) under Governance 1.9 Trustee Orientation add 1.9.5 – The Policy Committee will review and update the previous Trustee Orientation Handbook within the three months prior to the election period.”

Carried.

Trustee Pratt reported that during the last Policy Committee Meeting it was noted that a key piece was missing from Policy 2.2 Role of the Superintendent” and the following motion was recommended.

MOTION: Pratt/Scott

“THAT the Board of Education of School District No. 46 (Sunshine Coast) amend the policy manual, section 2.2 ‘Role of the Superintendent’ to include the following:

- 2.2.1 Ensure that educational programs are delivered in a manner designed to meet the academic needs of all students.
- 2.2.2 Ensure that available resources are allocated to optimize learning opportunities to meet the academic needs of all students.
- 2.2.3 Ensure that available resources are allocated to provide staff with training to achieve district learning goals.”

Carried.

MOTION: Pratt/Russell

“THAT the October 11, 2011 Policy Committee meeting be postponed until the regular scheduled meeting of November 15, 2011.”

Carried.

MOTION: Russell/Pratt

“THAT the reports be received.”

Carried.

#18 Correspondence

- (a) C. Herschler, Executive Director, *deer crossing the art farm*

It was agreed that before writing a letter of endorsement, the Board would like the organization to give a presentation at the November meeting.

- (b) UBCM, Danyta Welch – Heritage Centre, Madeira Park Elementary
- (c) UBCM, Danyta Welch – Long/triple jump pit upgrade, Elphinstone
- (d) Trustee Ken Sinnott – Letter of Resignation
- (e) Town of Gibsons, Michael Epp – Harbour Area Plan
- (f) Langdale PAC, J. Thomson – After School Care Program
- (g) BCTF, Susan Lambert – Brief to the Select Standing Committee

MOTION: Russell/Scott

“THAT all correspondence be received.

Carried.

#19 New Business

There was no new business.

#20 Questions and Inquiries From the Public Relating to the Board Meeting

It was suggested that advertising for Charitable Donations might be more effective if specific needs were targeted. Discussion followed.

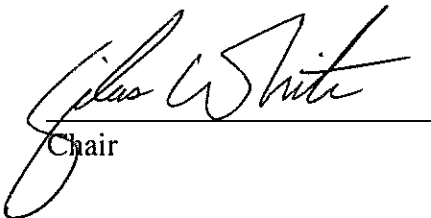
#21 Next Meeting

The next Regular Board Meeting will be held at the School Board Office on November 8, 2011. A DPAC meeting will be held on October 18, 2011 at Chatelech Secondary at 7:00 p.m.

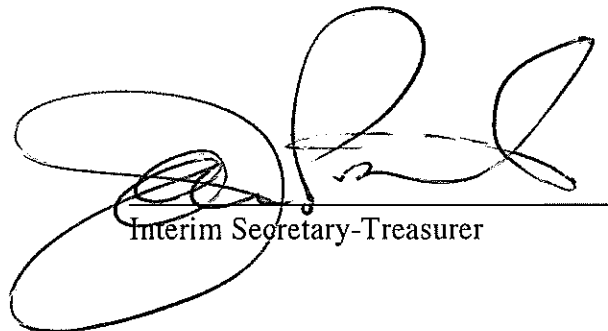
#22 Adjournment

MOTION: Pratt/Russell

There being no further business, the meeting was adjourned at 8:21 p.m.



Chair



Interim Secretary-Treasurer